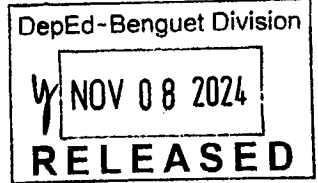




Republic of the Philippines
Department of Education
Schools Division of Benguet



November 5, 2024

DIVISION MEMORANDUM

No. 421, 52024

TO: Public Schools District Supervisors
School Heads
Teachers
All Others Concerned

Allocation and Utilization of Funds for the Production Learning Resources (Lesson Exemplars and Worksheets) for the MATATAG Curriculum Implementation, SY 2024-2025

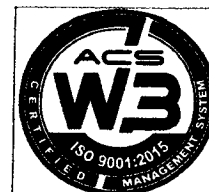
1. The Schools Division Office of Benguet is providing funds to schools for producing Lesson Exemplars (LEs) and Worksheets (WSs) for Grade 1 (Quarter 4), Grade 4 Music and Arts (Quarters 2 and 3), and Grade 7 Music, Arts, and Values (Quarter 2) for SY 2024-2025. The funds are exclusively for producing these resources and related expenses.
2. LEs and WSs can be accessed via Microsoft Office 365 through FULL IMPLEMENTATION of Kinder, Grade 1, 4, 7- OneDrive-depedph-my.sharepoint.com/personal/blr-lrpd-deped.gov.ph. These are also downloadable from the SDO's Local Repository (APUNAN) through sdo.depedbenguet.com.
3. Teachers must review and contextualize resources before printing to ensure relevance.
4. Refer to the attached for further details:
 - **Enclosure 1:** Allocated Funds per School
 - **Enclosure 2:** Technical Specifications for Learning Resources (from BLR Memo 2024-09-1069)
5. Schools without allocated funds should use their School MOOE for resource production.
6. Fund utilization and liquidation must follow all financial guidelines.
7. Prompt dissemination of this memorandum is desired.

ESTELA P. LEON-CARINO EdD, CESO III
Regional Director
Concurrent Officer-in-Charge
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Enclosure 1: Schools to be downloaded with funds

	Name of SCHOOLS	District	Amount
1	Boneng Integrated School	Atok	11,617.00
2	Cagui-ing Integrated School	Atok	16,438.00
3	Palidan Integrated School	Bakun	11,777.00
4	Bagu Integrated School	Bakun	11,800.00
5	Nawal Integrated School	Bokod	11,777.00
6	Amlimay Integrated School	Buguias	12,034.00
7	Bad-ayan Integrated School	Buguias	18,149.00
8	Gatawa C. Dontogan Integrated School	Buguias	11,836.00
9	Lam-ayan Integrated School	Buguias	12,116.00
10	Lengaoan-Waking Integrated School	Buguias	11,739.00
11	Sagandoy Integrated School	Buguias	12,057.00
12	Gumatdang Integrated School	Itogon 1	12,328.00
13	Tocmo Integrated School	Itogon 1	14,533.00
14	Manganese Integrated School	Itogon 2	19,950.00
15	Virac Integrated School	Itogon 2	52,249.00
16	Abucot Integrated School	Kabayan	11,693.00
17	Ballay Integrated School	Kabayan	13,104.00
18	Kabayan Central Integrated School	Kabayan	14,635.00
19	Datakan Integrated School	Kapangan	13,492.00
20	Gaswiling Integrated School	Kapangan	11,850.00
21	Taba-ao Integrated School	Kapangan	18,056.00
22	Lubo integrated School	Kibungan	11,759.00
23	Mocgao Integrated School	Kibungan	11,886.00
24	Sagpat Integrated School	Kibungan	14,320.00
25	Tacadang Integrated School	Kibungan	11,988.00
26	Camanpaguey Integrated School	Mankayan	12,261.00
27	Mogao Integrated School	Mankayan	12,283.00
28	Omas Ampaguey Integrated School	Sablan	12,459.00
29	Kiwas Integrated School	Tuba	13,878.00
30	Miguel Palispis Integrated School	Tuba	12,254.00
31	Saguitlang Integrated School	Tuba	11,613.33

447,931.33

Enclosure No. 2

Minimum Technical Specification for producing various learning resources as outlined in Annex B of BLR Memorandum No. 2024-09-1069

Quarter 2

For In-House Printing	
Number of pages	Lesson Exemplar - 219 pages, 219 sheets Activity Sheets - 117 pages, 117 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Lesson Exemplar - Landscape Activity Sheet - Portrait
	One-side print
Paper Type	
Inside	Uncoated paper (book paper) 60 gsm
Cover	Self-cover
Color	
Inside	1 color (Black and white)
Cover	1 color (Black and white)
Binding	Stapled (triple) Saddle Stitch Padded Ring-bind

Quarter 3 and 4 (10 weeks per quarter)

For In-House Printing	
Number of pages	Lesson Exemplar - 160 pages, 160 sheets Activity Sheets - 160 pages, 160 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Lesson Exemplar - Landscape Activity Sheet - Portrait
	One-side print
Paper Type	
Inside	Uncoated paper (book paper) 60 gsm
Cover	Self-cover
Color	
Inside	1 color (Black and white)
Cover	1 color (Black and white)
Binding	Stapled (triple) Saddle Stitch Padded Ring-bind